

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS  
BOARD MEETING MINUTES  
June 5, 2007

A regular meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on June 5, 2007.

**MEMBERS PRESENT**

Michael Vance, Chair  
Jean P. Keen, Vice Chair  
Terry L. Reams  
Patrick M. McKiernan  
William Michael Sewell  
Chris Fajardo

**OCCUPATIONS & PROFESSIONS STAFF**

Claude Wagoner, Director  
Karen Lockett, Board Administrator

**MEMBERS ABSENT**

Martha Roberts Hardesty

**OTHERS PRESENT**

Diane Fleming – Board Attorney

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**CALL TO ORDER**

Jean Keen, Vice Chairman called the meeting to order at 10:10 a.m.

**MINUTES**

Motion was made by Mr. McKiernan to approve the minutes of the May 1, 2007 meeting. Motion, seconded by Mr. Reams, motion carried.

**FINANCIAL STATEMENT**

Motion was made by Ms. Keen to accept the financial statement. Motion, seconded by Mr. Reams, motion carried.

**DIRECTOR'S REPORT**

Mr. Wagoner encourage the board members to review and try working with the File net system.

**COMPLAINTS AND OTHER LEGAL MATTERS-MS. FLEMING**

Complaint #0501 – Ongoing  
Complaint #0502 - Ongoing  
Complaint #0503 - Settled  
Complaint #0601 - Board Attorney will send letter out  
Complaint #0602 – Ongoing  
Complaint #0702 - Will be informed to Cease and Desist

Motion made by Mr. McKiernan to accept all recommendations from the Board Attorney regarding the complaint # 0501 and 0602. Motion, seconded by Mr. Reams, motion carried.

Mr. Vance, Chairman read and signed the recommended order for Complaint #0501.

Mrs. Fleming discussed the regulations with the Board for any modifications on any of the new regulations that are in place such as the Voluntary Inactive status, Supervision, Continuing education requirements, Curriculum of Study, Fees and the Complaint process.

**OLD BUSINESS**

There were no old business to discussed.

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**NEW BUSINESS**

Motion was made by Ms. Keen to approve all e-mails that were written to the Board. Motion seconded by Mr. Fajardo, motion carried.

Motion was made by Mr. Fajardo to approve Dr. Brady to attend the luncheon as the Guest speaker and for any mileage and room expenses paid by the Board if necessary. Motion seconded, by Mr. McKiernan, motion carried.

Motion was made by Mr. Reams to approve the Board members and staff to attend the Kentucky School Conference. Motion seconded by Ms. Keen, motion carried.

Motion was made by Mr. Reams for the Board members and staff to attend the IC&RC Conference in San Diego, California in October 23 – 26, 2007

**APPLICATION REVIEW**

Motion was made by Mr. Reams to approve all actions taken on applications for certification. Motion seconded by Mr. McKiernan, motion carried.

**CONTINUING EDUCATION**

Motion was made by Mr. Reams to approve all actions taken on applications to provide continuing education. Motion seconded by Mr. McKiernan, motion carried.

**TRAVEL**

Motion was made by Mr. McKiernan for approval of travel for today's meeting. Motion seconded by Mr. Fajardo, motion carried.

**NEXT MEETING**

July 3, 2007

**ADJOURNMENT**

Being no further business to come before the Board, the meeting adjourned at 12:50 p.m.



Approved

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